**Pailton Parish Council**

**Minutes of the Meeting held on Wednesday 6 September 2023 in Pailton Village Hall**

Present:

Councillors: Tony Gillias (Chair, TG), Tina Simpson (Vice Chair, TS), Kristian Stewart (KS)

Mark Foxon (MF)

In attendance: Leona Bendall, Clerk and Responsible Financial Officer (clerk)

Also present were three parishioners.

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| Minute  Ref |  | Action |
| 1/06.9.23 | **Chairman’s Welcome**  TG welcomed all to the meeting and explained that that the prime focus of meeting was to consider and approve the Mid Stage Review Documentation for the National Lottery Heritage Fund and because of this some usual items of business would not be taken at this meeting. TG also advised that the clerk has now received two expressions of interest in filling the vacant Parish Councillor role and therefore both candidates will be interviewed. Clerk to arrange and contact the applicants. | Clerk |
| 2/06.9.23 | **Apologies for absence**  None received. |  |
| 3/06.9.23 | **Declarations of Interest**  These were given by Cllr T Gillias, as a Councillor for Rugby Borough Council (RBC) and Chair of RBC’s Planning Committee and Cllr K Shaw as the contractor to the Parish Council for the amenity cuts. |  |
| 4/06.9.22 | **Standing orders were suspended to allow members of the public to address the meeting**  The following items were raised:  **Potholes** – that had recently been refilled on Rugby Road were already braking up. Clerk to report to WCC.  **Overhanging fences and hedges** – Clerk to draft letter to households noted (principally 9 and 75 Lutterworth Road) asking them to address concerns. | Clerk  Clerk |
| 5/06.9.23 | **Resumption of Standing Orders** |  |
| 6/06.9.23 | **To approve the minutes of the meeting held on 24 July 2023.**  These were approved and signed as a true record of the meeting. | Dr |
| 7/12/23 | **Matters Arising from previous meetings – not covered elsewhere on the agenda.**   * Nothing reported |  |
| 8/06.9./23 | **Information Reports**   1. **County Council AW**  * No report.  1. **Village Hall Trust, LF**  * Next Café will be 9 September and the menu would be simpler to help sustain the service. * Flyer for all new residents - all councillors agreed to have their names and telephone numbers on the leaflet – and they will individually send their preferred phone number/email to Lesley. * LF advised that the Trust is planning a Halloween event and starting to think about Christmas events and the big ‘switch on’. TG to confirm date for this event.  1. **Playing Field Working Group and Footpaths, KS**   No report. | All  TG |
| 9/06.9.23 | **White Lion Project Update**   1. TS confirmed that the documentation for White Lion Mid Stage Review which had been circulated and discussed in considerable detail before the meeting had been amended as shown in the ‘tracker’ document. TS proposed that the documentation be submitted to the National Lottery Heritage Fund on 7 September – ahead of the Review on 21 September this was seconded by TG and approved by all councillors. |  |
| 10/06.9.23 | **Finance and Governance**   1. The cash book for the August meeting was reviewed (and approved). Clerk’s salary and HMRC for August £301.18 and £75.30; Moore – the external auditor £378 and £25.99 to Amazon for a padlock allotments. White Lion payments were Katharine Andrew – the conservator £500, Burrell Foley Fisher, design team £8640, EON standing chare £32.44, Greenwood, project manager £2106 and A Meredith, evaluation consultant £900. 2. The clerk asked the meeting to approve the payment of £234 to Ian Dew for his work on the allotment gate post. She also confirmed that she had asked the solicitor Anthony Collins to resubmit their invoice for an interim payment on work to the agreement between the CIC and the PC as she had not received a copy. |  |
| 11/06.9.23 | **Planning Applications and Matters for Consideration**   1. TG advised that Rugby Borough Council will shortly be sending out the Issues and Options paper that will inform the development of the new Local Plan and all councillors should respond and encourage parishioners to do the same. |  |
| 12/06.9.23 | **Ongoing Village Matters**   1. Telephone Box Renovations – the contractor who had agreed to shot blast the telephone box has now withdrawn as he had not properly assessed its proximity to nearby houses. Instead it will be undertaken by volunteers who will do it by hand. 2. Highways Working Group and Speed Watch – Nothing new to report 3. Street Lighting – nothing new to report 4. Ex Service Men’s Club – nothing new to report |  |
| 13/06.9.23. | **Correspondence**   1. Nothing new to report. |  |
| 14/06.9.23 | **Additional items for next meeting**  Nothing raised  The meeting ended at 8.15pm |  |
| 15/06.9.23 | **Meeting Dates**  The confirmed next meetings date are Monday 25th September and Monday 23rd October 2023 |  |

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Chairman of the Parish Council Anthony Gillias 25 September 2023