

PAILTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL HELD IN ST DENYS CHURCH ON 22 AUGUST 2022

Present:

Councillors: Anthony Gillias (Chairman - TG), T. Simpson (Vice Chair -TS), K. Shaw (KS)
Two new councillors - David Towner (DT), Andrew Dunkley (AD)

Cllr Adrian Warwick – WCC

In attendance:

Mrs L Bendall (Clerk/RFO to the Council) and two members of the public.

Ref		Action
1.22/8.22	Chairman’s Welcome and Apologies for absence: The chairman welcomed all to the meeting. He explained that after interviewing four candidates for the two vacant councillor posts he proposed that David Towner and Andrew Dunkley be appointed to the Council. This was seconded by KS and agreed by all. Speaking about all four candidates he said that they were all excellent and hoped that the two unsuccessful candidates would continue their interest in council matters as both could continue to make a real difference to the village. He also noted that the interim clerk had agreed to take on the role on a permanent basis and councillors had agreed an increase in her hours and salary levels.	
2.22/8.22	Declarations of Interest were given by Cllr A Gillias, as a Councillor for Rugby Borough Council (RBC) and Chair of RBC’s Planning Committee and Cllr K Shaw as grounds contractor to Pailton Parish Council (PC).	
3.22/8.22	Standing orders were suspended to allow members of the public to address the meeting a. No issues were raised.	
4.22/8.22	Standing Orders were resumed.	
5.22/8.22	Minutes: TG proposed that the minutes of the previous meeting held on 1st August 2022 be accepted and signed as an accurate record of the meeting. This was seconded by TS and agreed by all.	
6.22/8.22	Matters Arising There were no matters arising that are not covered elsewhere on the agenda.	
7.22/8.22	Reports a. Cllr Warwick reported that - the biggest issue facing the County Council was inflation that was seriously eroding both capital and revenue spending and with council tax increases capped at 2.9% there would be some difficult decisions to be made. He was still trying to ensure that the S106 monies from Magna Park, intended to allievate traffic issues arising from hgvs using	

	<p>the park, should be spent in line with the schemes approved with the local villages.</p> <ul style="list-style-type: none"> - He invited councillors and members of the public to attend an open question and answer session with the Police and Crime Commissioner, Philip Seccombe on 19th September in the Baptist Church in Rugby. - He also advised that the Fire Service is actively recruiting at the moment. - In response to a question from the chairman said he would try to expedite some tarmac repairs ahead of the Pailton’s War Memorial Centenary event on 25 September 2022. <p>b. Borough Councillor: TG made the following points</p> <ul style="list-style-type: none"> - He repeated his pleas that anyone who notices a fire from the Greenways Farm (which is burning imported rubbish) should report this to the Environment Agency on 0800 807060 and/or the community wardens on 0800 968800. <p>c. Village Hall Trust: Lesley French as chair of the VHT made the following points:</p> <ul style="list-style-type: none"> - Work is now underway to repair the porch, and separately to solve an intermittent problem with the ladies toilets. The building is on clay and in this summer’s intense heat a crack in the side wall has widened. This will be closely monitored as repairing it now might cause more problems. - Saturday Café will begin again on 10 September when there will be an art exhibition of work produced during the recent acrylic painting workshops. - Two ‘Live and Local’ events have been booked, the first is 4 December and the second will be in April 23. - Lesley also repeated her call for villagers to join the Village Hall Committee. <p>d. Playground Working Group – KS tabled his minutes from the last working group are attached as Appendix 1.</p> <ul style="list-style-type: none"> - He advised that the focus of attention of the working group has been to ensure all is in place for October’s Safety Inspection. - Once the nesting season is over volunteers will cut the internal hedges around the park and a villager has volunteered to chip all the cuttings. 	
--	---	--

	<ul style="list-style-type: none"> - AD raised a question on lighting to the play area – and it was noted that there is no lighting but that usage and equipment is geared to younger children. 	
8.22/8.22	<p>White Lion – In summary TS made the following points</p> <ul style="list-style-type: none"> - Following advice from the National Lottery Heritage Fund the deadline for submission of tenders has been extended to 19 September 2022. - An interesting and useful Zoom call was held with solicitors who will draw up the legal agreement with the Parish Council to transfer responsibility for managing the project to a Community Interest Company. This initial scoping meeting was paid for from Lottery Funds and the £500 fee agreed by the PC earlier this year. From the call, the solicitors will make recommendation on how to go forward and provide an estimate on their fees. Both solicitors and the Plunkett Foundation have recommended taking advice from a tax accountant to ensure the most cost effective tax treatment for the project’s construction and development phases. - Fund raising continues with a successful quiz on 18 August and another scheduled for 22 September – TS stressed need to book in advance for the quiz. - All of the NHLF documents have been re-signed by the new chairman and clerk. - Concluding her report TS said she was delighted at the way the scheme is now moving forward and a recent inspection of the site by a potential Project Manager went very well. It was agreed that on the next visit the new councillors and clerk will be invited to attend to see the building themselves. 	TS
9.22/8.22	<p>Finance & Governance</p> <ol style="list-style-type: none"> a. The clerk presented her monthly financial report and said her major concern remained the cost of electricity for the street lights. She asked members to note the new bank reconciliation tab which will ensure the council is fully informed on bank transfers etc. For the next meeting she will create a budget tab – that shows expenditure against budget. b. The chairman proposed that the clerk’s hours would be increased to 26 hours a month and she will be paid at the rate of £14 an hour. Seconded by TS –approved by all. c. The following invoices were approved for payments: Clerk’s salary and tax of £291.20 and £72.80 respectively; N Power quarter 2 bill of £333.25 (future bills will be paid by Direct Debit) and £100 for the Council’s 	<p>Clerk</p> <p>Clerk</p>

	<p>annual subscription to the Heritage Trust at the higher membership level agreed at the last PC meeting. The clerk was authorised to spend £21.99 on a memory stick to enable her to back up historic files and ensure current and older files are sorted and kept safely.</p>	
10.22/8.22	<p>Planning Applications and Issues for Consideration:</p> <ul style="list-style-type: none"> - It was noted that a hearing would be held regarding the travellers site, adjacent to Pailton, but within Monks Kirby. - The PC has received a consultation letter from Harborough District Council about a Magna Park application that deals with reserved matters on the former Glebe Farm – these cover the extinguishing of conditions that have been met and landscaping. It was agreed that the PC should respond – all to consider the points to be made and the clerk will chase everyone around 5 September to enable us to respond by the deadline. 	<p>KS/ Clerk</p> <p>All/ Clerk</p>
11.22/8.22	<p>Ongoing Village Issues:</p> <p>a. Telephone Box: KS reported that he was progressing with quotes for sandblasting and priming the box – windows need to be removed first - and the PC would be responsible for temporary screening of the area and clear up. KS will speak to neighbours to ensure they are aware and protected.</p> <p>Clerk reported that she has now removed the defibrillator from The Circuit (the national register of active defibrillators – linked to police, NHS and ambulances services) – advising that it is not currently available. TG agreed to remove it. Once it is re-installed a new battery and pads will be required. This should be added to the costings for the whole project to be approved at the next PC meeting on the elements of</p> <ul style="list-style-type: none"> i. Removing windows ii. Screening and preparation iii. Blasting and priming iv. Costs for additional paints v. New windows vi. Reinstallation of defibrillator vii. Purchase of battery and pads viii. Reconnection to the <p>b. Highways Working Group: TG said he will issue plans of the existing traffic calming, including the new WCC proposals funded by S106 money. The working party would arrange a walk to consider the new proposals and agree/amend and then feedback to WCC. Even if the S106 funded improvement do not materialise then simpler steps can be taken to show the village is still serious in its concerns over road safety.</p> <p>It was noted that KS would step down from this group and DT would join</p>	<p>KS</p> <p>TG</p> <p>TG</p> <p>DT</p>

	<p>the group.</p> <p>c. Street Lighting: clerk has obtained one quote from E-on for replacing the lights and is preparing a detailed lighting schedule to enable a quote from WCC. Once two quotes are available and the savings from changing from 70 Vox (by the chicanes) and 30 Sox lighting to LED low efficiency lighting has been produced, then the clerk will approach Salix Finance to apply for an interest free loan – this is predicated on the premise that the savings will meet the cost of the loan. Clerk to circulate a copy of the first quote from E-on</p> <p>d. Ex Service Men’s Club: A lengthy discussion was held on the background to concerns and it was agreed that it was important to formally register the villages concern and interest over this important site for the community. Clerk to draft and circulate for councillors to comment upon. The letter should be addressed to Lady Clare Simonian through Fisher German - with copy to Anna Collins.</p> <p>e. Posts on the Green: KS felt this work should be postponed until after the centenary event but TG asked him to reconsider if anything could be done before the event.</p> <p>f. Neighbour Hood Watch and Police – Jim Fawkes is on holiday but sent his apologies and an update on Neighbour Hood Watch which the clerk will circulate and post on the website. She will also add the latest newsletter from the Warwickshire Rural Police team.</p> <p>g. Centenary of War Memorial 25 September 2022: there was a lengthy discussion on this and the following points emerged for action and consideration. The event will begin at 1.15pm</p> <ul style="list-style-type: none"> - Fifteen 15 wreaths will be laid to remember each of the fourteen Pailton young men who died in WW1 and one who died in WW2. Families are being asked to sponsor a wreath at a cost of £50 each – the PC will supply the wreaths. - TG has arranged a flypast at 2.00 pm that afternoon. <i>The flypast is dependent on dry, clear weather.</i> - An advertisement will be in the next issue of the Revel to promote the event. - TG is hoping John Cunliffe will reproduce the original record detailing the lives and families of the young men. 	<p>Clerk</p> <p>Clerk/ All</p> <p>KS</p> <p>Clerk</p>
--	--	---

	<ul style="list-style-type: none"> - Lesley French (with her Village Hall team) will arrange refreshments of teas and coffee /soft drinks for after the flypast in the Village Hall. - TS, with DT's help, will gear up support from volunteers to make cakes etc as part of the refreshments. - During the refreshments a presentation will be made to acknowledge a lengthy local service. - AD with help/advice from Lesley French will try to involve local school children in both the lead up and event itself. Both to discuss and see what is possible in the limited time available. 	
12.22/8.22	<p>Correspondence</p> <ul style="list-style-type: none"> - The clerk reported that the Audit and Accountancy body for all parish and town councils is asking if any council wish to withdraw from the national scheme. But any alternative is likely to mean more work and higher costs – so the clerk recommended that Pailton remain within the national scheme. This was agreed. 	
13.22/8.22	<p>Additional items for the next meeting</p> <ul style="list-style-type: none"> - Nothing extra 	
14.22/8.22	<p>Dates of Next Meeting</p> <ul style="list-style-type: none"> - Confirmed as 26 September 2022 in the Village Hall. 	

26 September 2022

.....
Anthony Gillias

Chairman of Pailton Parish Council

Appendix 1

Minutes Pailton Playground Working Group Wednesday 15th June 2022

1. **Attendance** – Cllr Kristian Shaw, Cllr Tina Simpson, Lesley French, Becky Reece, Barny Hassan, Jake Winterburn

2. **Apologies** – Louise Monkman

3. **Minutes of last meeting** – None present

4. **Terms of reference**

Circulation of terms of reference between all members to familiarise themselves.

5. **Election of Chair and Vice Chair**

Kristian elected as Chair following on from Louise stepping down from the Parish Council, Tina Simpson elected as vice chair, proposed by Lesley French, all agreed.

6. **Inspection of playground**

Lesley presented the working group with the report carried out by Rospa Play Safety in October 2021. Notes on the inspection -

Bolts missing from the stairs of the multi play (This has been repaired)

Red Rocker marked as damaged (this has been removed and replaced by new equipment)

No further risks identified.

Discussion around the need to obtain a quote for the 2022 inspection, all equipment appears in good order.

KS to contact Rospa to ask for the costing of the 2022 inspection and present to working group and PC- following the PC meeting it was agreed that this inspection will take place in September

7. **Repairs**

After damage to the bench and goal post was reported KS reported this to the PC and police and obtained crime reference number, police said they would provide addition patrols to the area to manage, Becky said she would see if her sister may have a spare set, the bench was removed and placed outside the park and cordoned off.

Discussion around the hedges within the park and formulation of a working party in the autumn/winter to cut these, potentially ask other local contractors if they can spare some time too. Discuss with Colin Downes the ongoing maintenance of the grass area

KS to touch base with local contractors, and speak to Colin.

8. **Fundraising/Funding**

KS gave an update regarding the contact with CAVA – waiting for the lady to come back from holiday to discuss funding channels and the further round of the Councillor grant fund. Other funding streams discussed were -

Lady Mary Trust

Rural Development Trust

Landfill fund

Discussions around fundraising ideas such as open-air cinemas and party in the park.

The group decided the best way forward would be to carry out a survey and assess the needs of the village,

JW to look in to electronic survey

ALL once the minutes are circulated and everyone has each other's contact details we could circulate ideas of question top put on the questionnaire.

Meeting closed at 22.08

Next meeting – TBC