**Pailton Parish Council**

Parish Clerk & RFO: Leona Bendall, Holly Barn, Main Street, Harborough Magna, CV23 0HSV,

Email: clerk@pailtonparishcouncil.org.uk Tel: 01788 833594

**AGENDA**

**Annual General Meeting of Pailton Parish Council, Village Hall,**

 **Pailton on Monday 22 May 2023 – this meeting will follow on from**

**The Annual Parish Assembly**

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| **1** | **Chairman’s Welcome and Apologies for Absence*** Declarations of interest
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| **2.****3.** **4.** **5.**  | **To approve the minutes of the Annual Parish Council meeting held on 23 May 2022****Chairmana. Election of chair for the 2023/24 Year** **b. Signing and witnessing of Declaration of Acceptance of Office****Vice Chair**1. **Election of chair for the 2023/24 Year**
2. **Signing and witnessing of Declaration of Acceptance of Office**

**Review of key policies, including**1. **Standing Orders**
2. **Financial Regulations**
3. **Health & Safety Statement**
4. **Treasury Policy**
5. **Risk Assessment**
6. **2023-24 Asset Register**
7. **Complaints Policy**

**Meeting close – this will be followed by the Parish Council Meeting for May 2023** |
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Clerk & RFO: *LJBendall* Date: 12 May 2023

clerk@pailtonparishcouncil.org.uk